

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority (SFA) Name:** *South Prairie*

**Date of Administrative Review:** 1/22/2020

**Date review results were provided to the SFA:** 1/22/2020

**Date review summary was publicly posted:** 2/11/2020

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?

PROGRAM	YES	NO	NOT ELIGIBLE
School Breakfast Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National School Lunch Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fresh Fruit and Vegetable Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afterschool Snack	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Special Milk Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. Does the School Food Authority operate under any Special Provisions?

SPECIAL PROVISION	YES	NO	NOT ELIGIBLE
Community Eligibility Provision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Special Provision 2/3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Review Findings

3. Note Worthy Observations:

The South Prairie Nutrition Staff do an outstanding job at implementing the Child Nutrition Program. Lisa and the kitchen staff have excellent documentation in production records, CN labels and recipes. They are organized in binders and recipes. Lisa is aware of USDA standards, meets all food components and subgroups. The staff did not attend Back to School Workshops but received the updated materials and have implemented the updates. The staff should be commended on the cleanliness and organization in the kitchen. They do a wonderful job of making appealing meals and interact well with the students. Keep up the good work.

This institution is an equal opportunity provider.

4. Were any findings identified during the review of this School Food Authority? ☒ Yes ☐ No

Food was being stored on the freezer floor. A storage shelf needs to be placed in the freezer to have all boxes off the freezer floor. A picture with the shelf needs to be sent to DPI by 3-1-2020.

*If yes, please indicate the areas and what issues were identified in the table below.*

### A. Program Access and Reimbursement

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming

Finding(s) Details:

1) NA

2) NA

### B. Meal Patterns and Nutritional Quality

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

1) NA

2) NA

### C. School Nutrition Environment

YES	NO	Area Of Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other

Finding(s) Details:

- 1) Food is being stored on the freezer floor. A storage shelf needs to be placed in the freezer to have all boxes off the floor.
- 2) The Wellness Policy was last updated and reviewed July 2015. The wellness policy needs to be reviewed and assessment completed every three years.
- 3) The vending machine located in the lunch area for grades 6-12 has flavored and plain water. The flavored water does not meet smart snack compliance and will need to be reviewed.

### D. Civil Rights

Finding(s) Details:

1) NA

2) NA

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